

PORT·REGIS

EARLY YEARS FUNDED EDUCATION



Funding from Dorset County Council is available for children at Port Regis, potentially, from the term after a child's second birthday until the end of the term in which a child becomes five years old. This amount of funding varies between a pupils age and family circumstances.

Two Year Olds Funding

If eligible, parents can claim up to 15 hours funded childcare for a maximum of 38 weeks (32 weeks at Port Regis).

Three - Five Year Olds Funding

Funding provides up to 570 hours per annum for all children aged three plus, until the end of the term in which they become five. This is based on 15 hours per week for the 38 term-time weeks of the year (32 weeks at Port Regis).

Funded childcare usually starts the term after a child's 3rd birthday, however, there are cut off dates.

Some families may be eligible for an additional 570 hours per annum making a total of 30 hours per week.

To check eligibility for the additional funded 15 hours a week, and to find out how to apply, please [click here](#).

FUNDING AT PORT REGIS

Parents will be sent the funding forms each term, these need to be completed and returned to school and Port Regis will then apply for funding on your behalf. The funding will be paid directly to the school and your school account adjusted accordingly.

The funding split for 2024 – 2025 is:

Autumn Term: 12 weeks

Spring Term: 10 weeks

Summer Term: 10 weeks

Funding is currently paid @ £7.22 (2 yrs) and £5.19 (3-4 yrs) per hour. There is an additional charge of £2.49 (2 yrs) and £4.52 (3-4 yrs) per hour. The additional costs predominantly cover, amongst other things, specialist taught languages, swimming, gym, music, ballet, outdoor studies, trips outings, break-time refreshments, stationery, textbooks, and ICT.

Your termly invoice will show the funding, that we have claimed, as a discount.

IMPORTANT POINTS

You must pre-book your sessions termly in advance as early as possible and before the end of the previous term.

The funding received is set in advance, so no changes to funded hours can be made to a term once it has begun, and that includes ad-hoc sessions and additional time.

You can book late notice sessions, but these will be charged at the School's full rate and will not be eligible for funding.

The School term dates mean that Port Regis can only offer 32 weeks entitlement out of the maximum of 38 weeks. You may access the remainder of the funding entitlement at another approved provider.

PORT REGIS FEE CHARGING STRUCTURE (2024/25) for Cottage Nursery and pre-School

Times	Session	Fees		Funding	
		2 yrs	3-4 yrs	2 yrs	3-4 yrs
08:15 – 11:45	Morning	£34	£34	Funded at £7.22 ph (additional charge to you for extras: £2.49 hr)	Funded at £5.19 ph (additional charge to you for extras: £4.52/hr)
11:45 – 12:45	Lunch	£10	£10	No funding available	
11:45 – 15:30	Afternoon	£34	£34	Funded at £7.22 ph (additional charge to you for extras: £2.49hr)	Funded at £5.19 ph (additional charge to you for extras: £4.52/hr)
** 15:30 – 17:00/18:00	After School Club	£9 per hour	£9 per hour	No funding available	

Figures may be subject to change

** After School Club

Nursery and Pre-School: Monday – Friday 15:30 – 17:00

Reception – Year 2: Monday – Thursday 15:30 – 18:00 Friday 15:30 – 17:00

Funding for Reception children, that are still 4, will be a flat rate discounted from your School bill.

FREQUENTLY ASKED QUESTIONS

When will my child be eligible for funding?

You may be entitled to 15 hours funded childcare the term after your child's 2nd birthday. Most 3 - 4 yr olds are entitled to 15 hours funding from the term after they are 3 (cut off dates apply). This means it would start either in January, April or September.

How much funding can I use each day?

At Port Regis you can use a maximum of 7hrs 15 mins of funding per day (for 32 weeks of the available 38 per year). You can book anything from 1-10 sessions a week. Charges are outlined in the previous table. You can only claim for the number of hours your child actually attends.

How do I apply for funding?

Once your child has been through the admissions process and started at Port Regis, you will be asked to complete the Dorset County Council Parental Agreement form. Funding will be paid directly to the School.

You will be asked to confirm the sessions for which you would like to use the funding, whether you'll be using any funding elsewhere (at another nursery/child minder/holiday club etc). It is important to fill this form in carefully and not "over" or "under" apply.

Over applications can result in the funding being stopped by Dorset Council until accounts level out which can affect your termly bill.

Once the form has been submitted by us, Dorset County Council will confirm how much funding you are to receive, and we then deduct that amount from the allocated hours on your bill. That monies will be paid directly to the School.

Funding has to be applied for each term and the school will send you the relevant form in advance.

Do you do "funded only" places?

The School will offer a limited number of places to parents who wish only to claim the early years funding entitlement without incurring charges for additional services. Places and sessions are subject to availability.

How can I apply for 30/ 2yrs olds hours funding?

To check eligibility and to find out how to apply for additional hours [click here](#).

Can I use funding on additional or ad-hoc sessions?

If you increase your child's sessions during the term you will be able to make an adjustment to your claimed funded hours (up to a maximum of 15 hours / week) Unfortunately you cannot claim for ad-hoc sessions.

When does the funding stop?

Early Years Funded Education ceases at the end of the term in which a child becomes five.

How do I apply to Port Regis for a Nursery place?

You are welcome to book an appointment to meet the Head of Pre-Prep and have a tour of Nursery and Pre-Prep. If you would like to register your child, please complete, sign and return a copy of the Registration Form which can be requested from admissions: admissions@portregis.com, or complete the Enquiry Form via the Registration Portal on the Port Regis [website](#). Your child is then invited for a taster morning after which, if all has gone well, we offer your child a place in our Nursery or Pre-Prep.

FURTHER INFORMATION

For further information about the Early Education funding please contact Sam Byrne, Pre-Prep Administrator by email at sam.byrne@portregis.com