

PORT·REGIS

Lifeguards

Port Regis is one of the country's leading co-educational day and boarding schools for children aged two to thirteen. A school in which tradition and innovation have gone hand in hand for more than a century, we provide a thoughtful, rounded education that enables children to thrive. This education goes well beyond our beautiful buildings and outstanding facilities – it is rooted in our culture and values.

We are seeking to recruit a lifeguard(s) to work the following hours:

- Tuesdays and Wednesdays from 19.00 to 21.00
- Fridays from 19.00 – 21.30
- Saturdays from 09.30 – 12.00
- Monday, Wednesdays and Fridays from 16.00 to 18.00 (on a cover basis – but these shifts regularly become available)

Additional hours can be offered during the day on Mondays to Saturdays if desired by the successful applicant(s).

A lifeguarding qualification is desired but not essential – we can arrange the necessary training and qualification for successful candidates.

Remuneration and Benefits

The successful candidate can expect:

- Competitive rates of pay, pension and holiday benefits.
- An employee assistance programme with extensive support in relation to wellbeing and wellness, finance and legal, work and personal issues, as well as a wide range of rewards and discounts.
- Complimentary use of the School's staff gym and Sports Centre.
- Delicious meals in our Dining Hall when working during term time.
- To join a delightful team and exceptional working environment.

Job Description

Reports to: Head of Swimming

Main Responsibilities

- To ensure the safety of swimmers by complying with Port Regis' Sports Centre policies and procedures and in particular, the Sports Centre's Normal Operating Procedure and Emergency Action Plan.
- To lifeguard the swimming pool in accordance with your National Pool Lifeguard Qualification.
- To ensure that all swimming-related areas of the Sports Centre are maintained to the required standard of cleanliness.
- To secure and lock up the Sports Centre when required.

General Duties

- Lifeguard the swimming pool in accordance with the Safety in Swimming document and the RLSS Guidelines.
- Ensure that all rescue equipment is maintained and positioned correctly during opening times.
- Ensure that all lifesaving skills are maintained to the current NPLQ standards.
- Undertake monthly lifeguarding training, annual safeguarding training and other training as required by the School.
- Undertake general cleaning duties as directed by the Swimming Coordinator.
- Comply with statutory requirements for example the Health and Safety at Work Act and the Data Protection Act and School policies and procedures in this regard.
- Safeguarding and compliance with our Child Protection & Safeguarding Policy and procedures.
- Maintain positive and effective communication with all members of the Port Regis community including pupils, staff, parents and Old Port Regians (OPRs); external users; the local community; and outside agencies.
- Ensure the reflection of Port Regis' values in all communications.
- Adhere to the school's policies as contained in the Staff Handbook.
- Undertake other such duties as may reasonably be required from time to time.

Person specification

Essential

- A commitment to promoting and safeguarding the welfare of children
- Reliable and trustworthy
- A kind, caring and cheerful nature
- Adaptable, flexible and calm under pressure

Desired

- National Pool Lifeguard Qualification (but we can arrange the necessary training/qualification for successful applicants)

Equality, Diversity and Inclusion

Port Regis is committed to equality, diversity and inclusion. We encourage applications from a diverse range of suitably qualified candidates, including candidates wishing to work flexibly and requiring reasonable adjustments.

Application Procedure

If you feel you can meet the requirements of the post, I would be delighted to hear from you. Please complete the application form linked with this advert and send it, along with a covering letter, to our HR Manager, Mrs Geraldine White at (hr@portregis.com) or via post to Port Regis, Motcombe Park, Shaftesbury, Dorset SP7 9QA at your earliest convenience and to arrive as soon as possible. **We are not specifying a closing date for this role and will seek to interview and recruit suitable candidates as soon as possible following receipt of their application.** Please contact the HR Manager (01747 857 802) to check whether the role is still available before applying or with any queries about the role. Please read the Explanatory Notes and Child Protection Policy in conjunction with your application.

Kevin Binns
Bursar

Note: The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons, for whom they are responsible, or with whom they come into contact, will be to adhere to and ensure compliance with the school's Child Protection & Safeguarding Policy at all times. If, in the course of carrying out the role, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns to the school's Designated Safeguarding Lead or to the Headmaster.