

Key Stage 1 Teacher

Port Regis is one of the country's leading co-educational day and boarding schools for children aged two to thirteen. A school in which tradition and innovation have gone hand in hand for more than a century, we provide a thoughtful, rounded education that enables children to thrive. This education goes well beyond our beautiful buildings and outstanding facilities – it is rooted in our culture and values.

Role Profile

We are seeking an enthusiastic and inspiring Key Stage 1 Teacher to join our Pre Prep team on a fixed-term basis from January to July 2027. The successful candidate will deliver engaging lessons, nurture a love of learning and support pupils to thrive academically and personally within our caring school community.

Remuneration and Benefits

The successful candidate(s) can expect:

-  Competitive salary, pension and holiday benefits
-  An employee assistance programme with extensive support in relation to wellbeing and wellness; counselling, legal, medical, care, probate and bereavement support and services
-  Free car parking
-  Complimentary use of the School's staff gym and Sports Centre
-  Delicious meals in our Dining Hall during term time
-  A beautiful setting in which to work
-  To join a delightful team and an exceptional working environment
-  Competitive school fee remission

Hours of Work

This post is part time (Monday to Friday) term time only.

Start Date

January 2027 – fixed term until July 2027

Job Description

These details are subject to change as the Headmaster or any person acting on behalf of the Headmaster may reasonably direct.

Responsible to

Head of Pre Prep

-  Deliver outstanding and inspiring English and Maths, lessons as a Key Stage 1 Class Teacher
-  Plan and deliver stimulating lessons in line with the agreed syllabus and scheme of work for your department
-  Plan lessons appropriate to the needs, interests, experience and existing knowledge of the pupils in the classes taught
-  Maintain an up-to-date knowledge of available techniques, resources and developments in your subject area(s)
-  Mark and assess pupils' work effectively and report accurately on their development, progress and attainment

- 🏠 Take part in departmental meetings as required by the Head of Pre Prep
- 🏠 Contribute to the development of the department's curriculum and methods
- 🏠 Follow advice and instruction from the Head of Pre Prep with regard to departmental policies and schemes of work, maintenance of records and resources etc
- 🏠 Maintain an attractive and stimulating classroom environment
- 🏠 Undertake professional development as required
- 🏠 Complete pupil reports,
- 🏠 Analysing pupil performance throughout the year to identify strengths and weaknesses and acting upon that information
- 🏠 Deliver and support excellence in teaching and every aspect of the department, as a role model in the department and in all aspects of work and school (teaching, professional conduct, meetings with parents/other agencies etc)
- 🏠 Liaising closely with the SENDCo and Learning Support department to ensure children with learning difficulties are identified and supported both in and out of mainstream lessons
- 🏠 Liaise with other departments as appropriate
- 🏠 To carry out and implement risk assessments as required
- 🏠 Be available to communicate with parents, governors, feeder/senior schools and other groups or individuals on departmental matters
- 🏠 Safeguarding and compliance with our Child Protection and Safeguarding Policy
- 🏠 Adhere to the school's policies as outlined on iAM Compliant
- 🏠 Contribute to the wider life of the school. This may include tutoring, after school hobbies, scholar sessions, prep, cover duties, break/lunch supervision, games, 1:1 lessons, INSETs, events and parents' meetings
- 🏠 Provide regular content for parent newsletters and external audiences as required
- 🏠 Maintain positive and effective communication with all members of the Port Regis community including pupils, staff, parents and Old Port Regians (OPRs); external users; the local community; and outside agencies
- 🏠 Ensure the reflection of Port Regis' values in all communications
- 🏠 Assist the Communications and Development team to promote the school
- 🏠 Undertake any other duties as may reasonably be required by the Senior Leadership Team

Person Specification

Essential

- 🏠 A commitment to promoting and safeguarding the welfare of children
- 🏠 Ability to deliver high quality education, progress and attainment for children of all abilities
- 🏠 Ability to inspire children in the classroom and beyond
- 🏠 Exceptional subject knowledge
- 🏠 Outstanding classroom teacher with strong classroom management
- 🏠 Excellent communicator (verbal and written) and ability to develop strong links with children, parents and colleagues
- 🏠 Excellent ICT and organisational skills
- 🏠 Ability to deliver a broad and balanced curriculum
- 🏠 A reflective practitioner with the ability to innovate
- 🏠 Patience and a sense of humour
- 🏠 Flexible and calm under pressure
- 🏠 A collaborative team player

Desired

- 🏠 A teaching qualification (QTS, PGCE, BEd or equivalent)
- 🏠 Experience of teaching Key Stage 1

Application Procedure

If you feel you can meet the requirements of the post, I would be delighted to hear from you. Please complete the application form on our website [Work With Us | Port Regis](#) and send it, along with a covering letter, to Clair Beaty-Pownall at peopleteam@portregis.com or via post to Port Regis, Motcombe Park, Shaftesbury, Dorset SP7 9QA at your earliest convenience and to arrive before 12.00 on Friday 16th October 2026. Please read the Safer Recruitment Pack, Child Protection & Safeguarding Policy and Staff Code of Conduct Policy in conjunction with your application.

Diversity and Inclusion

Port Regis is committed to equality, diversity and inclusion. We encourage applications from a diverse range of suitably qualified candidates, including candidates wishing to work flexibly or requiring reasonable adjustments.

Safeguarding

Port Regis School is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.