



HOLIDAY CLUB SPORTS COACH

Role Profile

Port Regis is one of the top Prep Schools in the country with world class sports facilities. We are seeking to appoint qualified sports coaches to be part of an exciting new programme, delivering multi-sports camps during the school holidays.

Remuneration and Benefits

The successful candidates can expect:

- Competitive rates of pay, pension and holiday benefits.
- An employee assistance programme with extensive support in relation to wellbeing and wellness, finance and legal, work and personal issues, as well as a wide range of rewards and discounts.
- Complimentary use of the School's staff gym and Sports Centre.
- Delicious meals in our Dining Hall during term time.
- To join a delightful team and exceptional working environment.

Job Description

Purpose

To assist in the delivery of multi-sports camps for 7-13 year olds. Main sports will include hockey, football, rugby, netball, cricket and tennis. As well as cross-country, athletics, basketball, swimming and gymnastics.

Responsible to

Director of Sport and Wellbeing.

Key responsibilities – sport

- To provide high quality coaching in the sport(s) you are proficient in.
- To be involved with planning and preparation of activities, the management of resources and compilation of records and reports as necessary.
- To co-operate with other members of staff, sharing information, ideas and expertise.

Key responsibilities – pastoral

- All staff are expected to conduct themselves in an appropriate manner at all times and to support and foster the vision and values of the School.

General Duties

- Comply with statutory requirements for example the Health and Safety at Work Act and the Data Protection Act and School policies and procedures in this regard.
- Safeguarding and compliance with our Child Protection & Safeguarding Policy and procedures.
- Maintain positive and effective communication with all members of the Port Regis community including pupils, staff, parents and Old Port Regians (OPRs); external users; the local community; and outside agencies.
- Ensure the reflection of Port Regis' values in all communications.
- Adhere to the school's policies as contained in the Staff Handbook.
- Undertake other such duties as may reasonably be required from time to time.

Person specification

Essential

- A commitment to promoting and safeguarding the welfare of children.
- Sports coaching qualification(s).
- Passion for sport and the benefits for all children.
- Motivated to work with young people, able to form and maintain appropriate rapport and emotional resilience.
- Good communication, organisational and time management skills.
- Be willing to 'go the extra mile'.
- A kind, caring and cheerful nature.
- Adaptable, flexible and calm under pressure.

Desired

- Applicants who have experience of working with children aged 7-13.

Equality, Diversity and Inclusion

Port Regis is committed to equality, diversity and inclusion. We encourage applications from a diverse range of suitably qualified candidates, including candidates wishing to work flexibly and requiring reasonable adjustments.

Application Procedure

If you feel you can meet the requirements of the post, I would be delighted to hear from you. Please send your CV, along with a covering letter/email, to our HR Manager, Mrs Geraldine White at hr@portregis.com or via post to Port Regis, Motcombe Park, Shaftesbury, Dorset SP7 9QA at your earliest convenience. Please read the Explanatory Notes and Child Protection Policy in conjunction with your application.

Kevin Binns
Bursar

Note: The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons, for whom they are responsible, or with whom they come into contact, will be to adhere to and ensure compliance with the school's Child Protection Policy at all times. If, in the course of carrying out the role, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns to the school's Designated Safeguarding Lead or to the Headmaster.