



PORT·REGIS

Gymnastics Coach

Port Regis is one of the country's leading co-educational day and boarding schools for children aged two to thirteen. A school in which tradition and innovation have gone hand in hand for more than a century, we provide a thoughtful, rounded education that enables children to thrive. This education goes well beyond our beautiful buildings and outstanding facilities – it is rooted in our culture and values.

Role Profile

We are looking for a Level 2 Gymnastics Coach who will:

- Coach gymnastics for Port Regis pupils and external gym users (all children) and support the gymnasts at events and competitions when required;
- Assist with coaching squad groups;
- Assist with competition planning and organisation, British Gymnastics' hire of the gym and general administration for the gym.

Part-time or full-time hours are available, including evening and weekends. Please let us know your preferred working hours.

Remuneration and Benefits

The successful candidates can expect:

- Competitive salary, pension and holiday benefits.
- Professional Development Support and Opportunities
- Free car parking
- Complimentary use of the School's staff gym and sports centre.
- Delicious meals in our Dining Hall during term time.
- A beautiful setting in which to work
- To join a delightful team and exceptional working environment.
- Competitive school fee remission (means tested)

Accommodation on site can also be provided if desired. Please contact the Director of People (peopleteam@portregis.com) for further details.

Start Date

As soon as possible.

Job Description

Key Responsibilities – Gym

- To deliver coaching sessions to the level of your coaching qualification.
- Assist with coaching squad groups.
- Assist with competition planning and organisation, British Gymnastics' hire of the gym and general administration for the gym.
- To do the necessary preparation and set up prior to sessions and liaise with other coaches as needed.
- To assist the Head Coach running sessions and following instructions.
- To provide positive and fun sessions.
- To act as a positive role model and lead by example. Demonstrate good coaching practice and provide motivation to all coaches and gymnasts.
- Ensure that you abide by the gym rules at all times. Take the necessary action if there is a breach of the rules and notify the Head Coach at the earliest possible opportunity.
- To act in a responsible and appropriate manner at all times in accordance with the Port Regis and British Gymnastics codes of conduct, ethics and best practice.
- To actively promote Port Regis gymnastics where possible.
- To ensure accurate registers of your sessions are kept.
- To communicate effectively with parents regarding your gymnasts' progress.
- To deliver Award Schemes effectively, accurately and regularly.
- To be involved with planning and preparation of activities, the management of resources and compilation of records and reports as necessary.
- To co-operate with other members of staff, sharing information, ideas and expertise.

Safeguarding

- All Port Regis staff are responsible for safeguarding the School's children and must comply with the School's safeguarding and child protection policies and procedures.

General Duties

- Comply with statutory requirements for example the Health and Safety at Work Act and the Data Protection Act and School policies and procedures in this regard.
- Safeguarding and compliance with our Child Protection & Safeguarding Policy and procedures.
- Maintain positive and effective communication with all members of the Port Regis community including pupils, staff, parents and Old Port Regions (OPRs); external users; the local community; and outside agencies.
- Ensure the reflection of Port Regis' values in all communications.
- Adhere to the school's policies as contained in the Staff Handbook.
- Undertake other such duties as may reasonably be required from time to time.

Person specification

Essential

- A commitment to promoting and safeguarding the welfare of children.
- Passion for gymnastics and the benefits for all children.
- Motivated to work with young people, able to form and maintain appropriate rapport and emotional resilience.
- The ability to understand and implement the learning process and training principles.
- The ability to motivate and assist gymnasts to develop new skills safely.
- The ability to teach from ages 2-13.
- A good team player.
- Good interpersonal skills – the ability to communicate effectively with gymnasts, parents and other members of staff.
- Flexibility – the ability to commit to working during evenings, weekends and school holidays.
- Good communication, organisational and time management skills and punctuality.
- Be willing to 'go the extra mile' and be flexible around the needs of the Gym.
- A kind, caring and cheerful nature.
- Adaptable and calm under pressure.

Desired

- Experience of coaching children aged 2-13.

Application Procedure

If you feel you can meet the requirements of the post, I would be delighted to hear from you. Please complete the application form linked with this advert and send it, along with a covering letter, to Clair Beaty-Pownall at peopleteam@portregis.com or via post to Port Regis, Motcombe Park, Shaftesbury, Dorset SP7 9QA at your earliest convenience and to arrive **before 12.00 on Friday 3rd October 2025**.

Please read the Safer Recruitment Pack, Child Protection & Safeguarding Policy and Code of Conduct Policy in conjunction with your application.

Diversity and Inclusion

Port Regis is committed to equality, diversity and inclusion. We encourage applications from a diverse range of suitably qualified candidates, including candidates wishing to work flexibly or requiring reasonable adjustments.

Safeguarding

Port Regis School is committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.